

# REGISTRATION FORM – PUBLIC

## Summer Camps

**Personal Information and Confidentiality:** Your personal information is collected for (1) registration purposes to ensure that we provide a safe and supportive environment for your child, and (2) for completing demographic and statistic reports for our funders. We respect the privacy of all our members. The information you provide is confidential and will not be shared without your written permission. To learn more about our privacy policy, please visit [www.bgckamloops.com](http://www.bgckamloops.com) or speak to a member of our administration team. If you have any questions or concerns about this form, we're happy to help.

## CHILD INFORMATION

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **Middle Name:** \_\_\_\_\_

**Preferred Name(s):** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Date of Birth (month/day/year):** \_\_\_\_\_

**Gender:** \_\_\_\_\_ **Height:** \_\_\_\_\_ **Weight (lbs):** \_\_\_\_\_ **Hair Color:** \_\_\_\_\_ **Eye Color:** \_\_\_\_\_

**School attending:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Swimming Ability:**  Strong  Capable  Weak  Non-Swimmer

**Primary Language Spoken:** \_\_\_\_\_ **Other Languages Spoken:** \_\_\_\_\_

**Indigenous:**  Yes  No **If yes, please note ancestry:** \_\_\_\_\_

**New Canadian:**  Yes  No **Date arrived in Canada? (month/day/year):** \_\_\_\_\_

**Refugee:**  Yes  No **Military Family:**  Yes  No

**Ethnic Origin:** \_\_\_\_\_

### Member Lives With:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Both Parents          | <input type="checkbox"/> Father and Stepparent | <input type="checkbox"/> Youth Agreement |
| <input type="checkbox"/> Mother Only           | <input type="checkbox"/> Foster Parent         | <input type="checkbox"/> Homeless        |
| <input type="checkbox"/> Father Only           | <input type="checkbox"/> Grandparents          | <input type="checkbox"/> Other: _____    |
| <input type="checkbox"/> Mother and Stepparent | <input type="checkbox"/> Guardians             |  |

**Is there a custody order involved?**  Yes  No

*\*If yes, a custody order MUST be attached.*

## MEDICAL INFORMATION

**BC Health Care Card # (MANDATORY):** \_\_\_\_\_

**Family Doctor's Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**To the best of your knowledge, your child's immunizations are up-to-date:**  Yes  No

### Other professionals involved in your child's care (please check all that apply):

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Psychiatrist _____  | <input type="checkbox"/> Nurse _____             | <input type="checkbox"/> School Professional _____ |
| <input type="checkbox"/> Psychologist _____  | <input type="checkbox"/> Support Worker _____    | <input type="checkbox"/> Counsellor _____          |
| <input type="checkbox"/> Social Worker _____ | <input type="checkbox"/> Probation Officer _____ | <input type="checkbox"/> Other: _____              |

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## Summer Camps

**PLEASE NOTE: If you answer 'yes' to any of the questions below, a *Care Plan* is required to best support the health and safety of your child. A staff member will contact you shortly.**

Does your child have a condition that has been diagnosed by a medical professional?  Yes  No  
If yes, please describe below:

Does your child take any medications?  Yes  No  
If yes, please list the medications and dosages below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are Club staff required to administer your child's medication?  Yes  No

Does your child have any health, physical limitations, or special considerations that our staff team should be aware of (e.g., behavioural concerns, injuries, emotional sensitivities, disabilities, recent loss, seizures, food allergies, vegetarian, etc.)?  Yes  No  
If yes, please explain:

## CONTACTS

### PARENT OR LEGAL GUARDIAN

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Best Phone Number(s) To Reach You: \_\_\_\_\_

Preferred Way to Contact You:  Phone \_\_\_\_\_  Email  Text \_\_\_\_\_

Mailing Address (if different from child's): \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### Relationship to Child (please check all that apply):

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Primary Contact   | <input type="checkbox"/> Mother        | <input type="checkbox"/> Grandparent   |
| <input type="checkbox"/> Authorized Pickup | <input type="checkbox"/> Step-Parent   | <input type="checkbox"/> Social Worker |
| <input type="checkbox"/> Emergency Contact | <input type="checkbox"/> Foster Parent | <input type="checkbox"/> Other: _____  |
| <input type="checkbox"/> Father            | <input type="checkbox"/> Guardian      |  |

**PARENT OR LEGAL GUARDIAN**

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Best Phone Number(s) To Reach You:** \_\_\_\_\_

**Preferred Way to Contact You:**  Phone \_\_\_\_\_  Email  Text \_\_\_\_\_

**Mailing Address (if different from child's):** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Relationship to Child (please check all that apply):**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Primary Contact   | <input type="checkbox"/> Mother        | <input type="checkbox"/> Grandparent   |
| <input type="checkbox"/> Authorized Pickup | <input type="checkbox"/> Step-Parent   | <input type="checkbox"/> Social Worker |
| <input type="checkbox"/> Emergency Contact | <input type="checkbox"/> Foster Parent | <input type="checkbox"/> Other: _____  |
| <input type="checkbox"/> Father            | <input type="checkbox"/> Guardian      |  |

**EMERGENCY CONTACTS**

**1<sup>ST</sup> EMERGENCY CONTACT**

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Best Phone Number(s) To Reach Them:** \_\_\_\_\_

**Mailing Address (if different from child's):** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Relationship to Child (please check all that apply):**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Authorized Pickup | <input type="checkbox"/> Guardian      | <input type="checkbox"/> Family Friend       |
| <input type="checkbox"/> Father            | <input type="checkbox"/> Grandparent   | <input type="checkbox"/> Case Manager/Worker |
| <input type="checkbox"/> Mother            | <input type="checkbox"/> Spouse        | <input type="checkbox"/> Other: _____        |
| <input type="checkbox"/> Step-Parent       | <input type="checkbox"/> Other Family  |  |
| <input type="checkbox"/> Foster Parent     | <input type="checkbox"/> Social Worker |  |

**2<sup>ND</sup> EMERGENCY CONTACT**

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Best Phone Number(s) To Reach Them:** \_\_\_\_\_

**Mailing Address (if different from child's):** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Relationship to Child (please check all that apply):**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Authorized Pickup | <input type="checkbox"/> Guardian      | <input type="checkbox"/> Family Friend       |
| <input type="checkbox"/> Father            | <input type="checkbox"/> Grandparent   | <input type="checkbox"/> Case Manager/Worker |
| <input type="checkbox"/> Mother            | <input type="checkbox"/> Spouse        | <input type="checkbox"/> Other: _____        |
| <input type="checkbox"/> Step-Parent       | <input type="checkbox"/> Other Family  |  |
| <input type="checkbox"/> Foster Parent     | <input type="checkbox"/> Social Worker |  |

# WAIVERS

(Please check the appropriate boxes below)

## PERMISSION TO TRANSPORT

I give permission for my child to travel in vehicles operated by BGC Williams Lake Club staff for the purposes of pickups, field trips, outings, and emergencies. I understand that the driver is fully qualified to operate Club vehicles and that seatbelt use is strictly enforced.

I have read, understand, and agree to the above statement.

## VISUAL IMAGE PERMISSION

I give my permission for my child to be included in visual images (e.g., photos, videos, etc.) that may be used for Boys and Girls Club marketing and communication purposes (e.g., website, brochures, posters, social media, television, etc.). Please note: All images will be used respectfully and will not include full names.

I have read, understood, and give permission to use visual images of my child.

I have read, understood, and do NOT give permission to use visual images of my child.

## CHILDREN LEAVING THE CLUB

Parents/Guardians must present government issued photo ID and sign their child out of Club programs each day. You may assign alternate people as authorized pickups by completing an *Authorized Pickup Form* at the BGC Williams Lake Club office. This form must be completed and delivered to the Club Program Area Leader before pickup, otherwise your child will not be allowed to leave the Club without an authorized person present.

I have read, understand, and agree to the above statement.

## MEDICAL WAIVER

To the best of my knowledge, I have fully disclosed any physical and/or health issues that could potentially affect my child's participation in Club programs or activities. I authorize the Club staff to obtain medical advice and services as they deem necessary for the health and safety of my child. In cases where my medical consent is needed, I authorize the BGC Williams Lake Club staff to provide medical consent when all reasonable attempts to contact me, another parent/guardian of my child, or an emergency contact has failed, as well as in the case of a medical emergency when there is not enough time to contact me, another parent/guardian of my child, or an emergency contact. I accept full financial responsibility for all medical costs that exceed coverage provided by the British Columbia Medical Services Plan.

I have read, understand, and agree to the above statement.

## RELEASE OF LIABILITY

I acknowledge that by contracting with the BGC Williams Lake Club, I am aware of the risks involved in the activities my child/minor will be participating in at the Club. In consideration of my child being permitted to come onto the property owned, leased, or contracted by the BGC Williams Lake Club, and participate in programs and services contracted by myself, I hereby agree to release and discharge BGC Williams Lake Club's officers, servants, funders, volunteers, Club members, and employees from all liability claims and courses of action of any nature whatsoever in the event of any accident, injury, or sickness regarding my child/dependent, myself, any spouse of mine, and any member of my family arising out of such use of properties and services of the BGC Williams Lake Club.

I have read, understand, and agree to the above statement.

## AGREEMENT TO FOLLOW GUIDELINES FORM

Boys and Girls Club of Kamloops operates Club programs and services within the terms of their program operations and behavioural guidelines. It is required that all parents/guardians understand and comply with these guidelines. A copy of the Clubs' program guidelines will be provided upon registration and is available at the BGC Williams Lake Club administration office.

I agree to read and abide by the Club Programs' Guidelines and to direct any questions or concerns that I may have about these guidelines to the Manager, BGC Williams Lake Club: [programleader@bgcwilliamslake.com](mailto:programleader@bgcwilliamslake.com) or (250)-392-5730

**CONSENT TO SERVICE** The Club requires written consent from a parent/guardian for minors (minors are defined by the legislation in your Club's province/territory) to receive service.

I have read, understand, and agree to the above statement.

## ENROLMENT REQUEST

(Please check all that apply)

**Site preferred \*\*note, you may not get your preferred site\*\***

### NOOPA Skyline

**Week 1** July 5 – 9 - \$150

**Week 5** August 3 – August 6 - \$120

**Week 2** July 12 - 16 - \$150

**Week 6** August 9 – 13 - \$150

**Week 3** July 19 – 23 - \$150

**Week 7** August 16 – 20 - \$150

**Week 4** July 26 – 30 - \$150

**Week 8** August 23 – 27 - \$150

**\*\*Drop-off:** 8:15 to 9:30 AM **Programming:** 9:30 AM to 4:00 PM **Pick-up:** 4:00 PM to 5:15 PM **\*\***

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## PAYMENT INFORMATION

Summer Camp payments are due two weeks prior to the start of camp. You can pay in full or by the week. **Club subsidy/sponsorship may be available** for eligible families. Please phone 250-392-5730 for more details.

**Payments can only be made at NOOPA/main Club location.**

Please choose your preferred method of payment below:

**Cash**

**Post-dated Cheques**

I have read, understand, and agree to the above statement

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You will be billed for the week(s) your child is enrolled in Summer Camp. If your child is absent, you will still be billed and will not receive a refund for days missed.

I have read, understand, and agree to the above statement

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## CANCELLATION/CHANGE POLICY

You will be charged a **\$25 administration fee** per change, per child for any changes made to your child's summer camp registration.

I have read, understand, and agree to the above statement

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Any cancellations made **after June 16<sup>th</sup>** for the month of July and **after July 14<sup>th</sup>** for the month of August are non-refundable.

I have read, understand, and agree to the above statement

## SIGNATURES

Name of Parent/Legal Guardian (please print): \_\_\_\_\_

Signature of Parent/Legal Guardian: \_\_\_\_\_

Date of Signature: \_\_\_\_\_

## OFFICE USE ONLY

Total Amount Owed: \$\_\_\_\_\_ Total Received: \$\_\_\_\_\_  Cash  Cheque  Credit

Balance Remaining: \$\_\_\_\_\_ Future Payments:  Cash  PAC  PAD  Cheques

Referral Date: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_