



**Boys & Girls Club of Williams Lake & District**

a good place to be

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**Job Posting**

**BBI Harm Reduction Worker**

**Blood Borne Infection (BBI) Prevention Program**

**Boys & Girls Club of Williams Lake & District**

**Part time \$24.00 per hour – 20 hours per week**

The Harm Reduction Worker for the Boys and Girls Club of Williams Lake & District (BGC) is energetic, personable, resourceful, well-organized, with superior interpersonal skills, and excels in a fast-paced, challenging work environment. Reporting to the Executive Director, the Harm Reduction Worker is a key member of the Boys & Girls Club responsible for increasing community participation in initiatives about the spread of HIV/AIDS, Hepatitis C and other sexually transmitted infections and awareness of the overall effects of behavior on the health and safety of community members.

**Major Responsibilities and Abilities:**

**Community Development**

- Networking with Community Stakeholders (e.g., health practitioners, outreach workers, service providers, teachers, business owners, non-profit groups, etc) regarding the issues surrounding HIV/AIDS, Hepatitis C and other sexually transmitted infections. Identify areas of growth and develop strategies for addressing issues through co-operative partnerships.
- Facilitating a partner network of local service providers to ensure a continuum of services
- Promoting partnerships between residents, service providers, community groups, businesses and government

**Education programs**

- Pro-actively seek opportunities to deliver programs and workshops to community-based organizations, non-profit groups, service providers, schools and businesses. Plan and deliver age and developmentally appropriate prevention programs that communicate factual information about HIV/AIDS, Hepatitis C and sexually transmitted infections.
- Distributing prevention resources (condoms, education resources, posters etc.) through appropriate community locations and ensure these are available through the agency.

**Awareness programs**

- Pro-actively seeking opportunities to promote awareness about persons living with HIV/AIDS (i.e., organizing Red Ribbon campaign on World AIDS Day, presenting at community meetings and workshops, advertising, one-on-one meetings with local officials and policy makers,).
- Facilitating the development and delivery of educational and awareness programs, completing reports under the terms of the funding contract
- Direct Client Care supporting people currently living with a BBI in the region to meet their individual health and social needs
- Provide a continuum of support from “Prevention to Care” utilizing Hope to Health and Hepatitis Cascades of Care



**Administrative Duties**

- Delivers on commitments as outlined in annual work plans to funders
- Plans and organizes time effectively to meet goals and timetables

**Qualifications:**

- Diploma in Human Services or 2 years related post-secondary education
- Education or experience in Community Development
- Experience in facilitation and program development
- Upon request, provide three references. A minimum of two must be professional in nature (e.g. employer, supervisor, colleague teacher, coach, etc.)
- A satisfactory Criminal Record Check. Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search issued no later than six months preceding your start date. The BGC will provide applicable instructions and paperwork.

**Competencies:**

- Commitment to Mission, Vision and Values: Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and values of the Williams Lake and District Boys and Girls Club.
- Service Attitude: Identifies needs and wants of participants as a priority and responds in an effective and timely manner to enhance participant experience of services

**Scope of Work:**

- Hourly Wage: \$24.00 per hour
- Contracted Part Time: 20hrs/week
- M-F Between the hours of 8:00am & 4:00pm as needed, with the possibility of occasional evening hours as required
- Responsible for delivering a contracted program that currently runs through to June 30, 2019 with the possibility of extension pending a new contract for that specific position..

**Application process:**

**Candidates must submit a cover letter and resume by 4:00pm, Friday August 3, 2018**

Deana Conde Garza – Interim Executive Director  
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